



24530 NW 199th Lane, High Springs, FL 32643
Phone 386-454-1641 Fax 386-454-9727
www.fcahighsprings.org

FIRST CHRISTIAN ACADEMY ATTENDANCE VPK POLICY

Attendance in the full VPK Program is vital to a child's success in Kindergarten readiness.

Parents of children enrolled in VPK must comply with the attendance policy.

1. Please call 386-454-1641 if your child is going to be absent or late.
2. Your child must arrive to VPK by 8:00 am daily.
3. Your child must participate in VPK activities until 11:00 am daily.
4. Please sign your child's Parental Choice and Attendance Verification Form **after the month is completed.** (This form will be placed in front of the daily sign-in sheets for you to sign.)
5. A child must be signed in and out of VPK daily by the parent/guardian.
6. If your child's absences exceed more than 20% for two or more months, further enrollment in VPK may be jeopardized. The school reserves the right to review each child's attendance/absence in VPK to determine continued enrollment.
7. For special or extenuating circumstances, please speak with the director.

I understand and accept the terms of the VPK attendance policy.

Child's Name _____

Parent's Printed Name _____

Parent's Signature _____ Date _____