

**Application for Employment  
 First Christian Academy  
 24530 NW 199<sup>th</sup> Lane  
 High Springs, Florida**

Date\_\_\_\_\_

**I. Personal Data**

Name of Applicant\_\_\_\_\_

Address\_\_\_\_\_ City\_\_\_\_\_ County\_\_\_\_\_

Telephone\_\_\_\_\_ Social Security Number\_\_\_\_\_

Marital Status\_\_\_\_\_ Have you obtained the age of 18? Yes or No

Position applied for\_\_\_\_\_

When could you report for work? \_\_\_\_\_

Are there any days or hours you would not be able to work? \_\_\_\_\_

Minimum acceptable salary \_\_\_\_\_

**II. Education (If submitting resume please note on this application where applicable.)**

School	Name & Address	Dates Attended	Course of Study	Degree/Diploma Received
High School				
College Community/University				
Vocational				

Child care training you have completed in the last three years (First Aid, CPR, Child Care Credential, CDA)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### III. Employment History

Current/Last Employer	Address
Title	Supervisor Name Email Address Telephone Number
Date Employed Date Separated	
Starting Salary Ending Salary	Reason for leaving
If part time, # hours per week	May we contact your employer? Yes____ No____
Duties	

Current/Last Employer	Address
Title	Supervisor Name Email Address Telephone Number
Date Employed Date Separated	
Starting Salary Ending Salary	Reason for leaving
If part time, # hours per week	May we contact your employer? Yes____ No____
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Current/Last Employer	Address
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Date Employed Date Separated	
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Duties	

**IV. References**

List the names, address and phone numbers of four *two personal two professional* people we may contact as reference. (Do not list relatives or former employers)

Name	Address	Telephone Number	Relationship

**V. Health**

How would you describe your general health?

\_\_\_\_\_

Hearing \_\_\_\_\_ Eye Sight \_\_\_\_\_

Do you have any physical disabilities, which would hinder you from doing the job?

\_\_\_\_\_

Date of last physical exam \_\_\_\_\_

**VI. Church Life**

I understand that the weekday program at First Christian Academy is a ministry of First Baptist Church of High Springs and that to be employed I must be a Christian working towards the sake of God's kingdom. I must be an active member of a Bible-believing church and can give clear evidence of a Christian testimony including salvation through faith in the death, burial, and resurrection of Jesus Christ as full payment of one's sin.

Are you a Christian? \_\_\_\_\_

What church are you an active member in? \_\_\_\_\_

What church activities do you participate in? \_\_\_\_\_

\_\_\_\_\_

**VII. Additional Information**

Hobbies? \_\_\_\_\_

\_\_\_\_\_

Interests? \_\_\_\_\_

\_\_\_\_\_

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Have you ever been convicted of a crime or felony? \_\_\_\_ Yes \_\_\_\_ No

Do you object to being fingerprinted? \_\_\_\_ Yes \_\_\_\_ No

Have you ever held a child care license with the Department of Children and Families or been registered to provide child care in your home? \_\_\_\_ Yes \_\_\_\_ No

While employed in a child care program, have you ever been the subject of disciplinary action, or been the part responsible for a child care facility receiving an administrative fine or other disciplinary action? \_\_\_\_ Yes \_\_\_\_ No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Available for part-time employment \_\_\_\_ No \_\_\_\_ Yes On what basis? \_\_\_\_\_

I authorize the prospective employer to inquire as to my record of any or all persons and of my former employers.

In the event of my employment with the childcare center, I agree to comply with the rules and regulations governing my employment.

In the event I should terminate my employment, I agree to file my resignation two weeks prior to the date effective.

It is my understanding that the first three months of my employment are probationary, and if my services have not proved satisfactory, my employment may be discontinued on a weeks notice without prejudice.

Applicant's Signature \_\_\_\_\_